



Inspire Federation Behaviour Policy Coronavirus Addendum

Written 5th June 2020 by Mrs Mitchell

Contents

1. Scope	1
2. Expectations for pupils in school.....	1
3. Expectations for pupils at home	2
4. Monitoring arrangements	3
5. Links with other policies	3

1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact the Head of School (Miss McCann at Four Elms and Mrs Butler at Seal) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

- Children are to line up outside school with a parent to be given hand gel before entering the school grounds. Children with allergies to hand gel will go straight to the toilet or classroom to wash their hands
- All children are to wash their hands on entry to the classroom and exit
- Children are to follow the one-way system indicated to them by the teachers
- Children are to wash their hands after sneezing and/or coughing, and must use tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands
- All pupils must tell an adult if they are experiencing symptoms of coronavirus
- Children must not share any equipment given to them in class. No items are allowed to be brought into school from home. Drinking bottles are to be left in school and washed frequently at the washing station in the classroom

- All equipment used in class must be cleaned by the child (using the wipes provided by school) after use. The children will be shown how to do this by the class teacher
- Children are not to touch the equipment of others or sit in another child's seat without permission
- Children will only go out to play when scheduled for their bubble. Children must stay within stated boundaries and play with children from their bubble
- Children may only enter the toilets with the approval of an adult. They must not enter if a child from another bubble is already using the facility. If so, they must wait 2 metres away from the toilet to allow the other child out. There should not be any more children in the toilet area than cubicles
- Coughing or spitting at or towards any other person is NOT permitted

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will continue to follow the positive behaviour rewards as stated in the behaviour policy

However, if pupils fail to follow these rules, we will:

- Issue an internal exclusion
- Issue an external exclusion

2.3 Changed rules

As long as this addendum applies, we will alter the following school rules.

- The children are expected to wear full uniform (please see the uniform policy), however, exceptions will be made at the discretion of the Head of School and/or Executive Headteacher for: not wearing anything that can't be machine washed, and a period of up to a week will be given to purchase new uniform if pupils have outgrown their uniform and their parents can't currently replace it

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact the Head of School if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

- The child must be available to speak to the Head of School and/or teacher if they call to discuss the work set
- Children must complete work to the deadline set by teachers each week
- Seek help if they need it, from teachers or teaching assistants
- Teachers to be informed if they're not able to complete work
- The online section of the behaviour policy must be adhered to

Cover any reasonable adjustments that you'll make for pupils with more challenging behaviour.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

- The class teacher will contact the parents/carers in the first instance to see what the problem is

- If work continues to not be completed, the Head of School will call and speak with the parent/carer
- If the child continues not to complete work, the Head of School will contact the parent/carer and ask to speak to the child. The child must then agree to talk to them.
- If no work is completed during their time not in school, they may be asked to attend catch up sessions either before school or during their lunchtime when they return in September.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 4 weeks by the Executive Headteacher. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Health and safety policy
- Online Safety policy