

Internet Research Reference Sheet

BEFORE YOU START:

1. Schedule yourself plenty of time for doing research – at least 50% of the time needed for the whole project should be devoted to research.
2. Break your research topic down into small chunks so that you can research them one at a time.

WHEN YOU HAVE YOUR SEARCH RESULTS:

3. Select only websites you feel are trustworthy. Check the suffix of the website so that you know what kind of organisation it belongs to.

WHEN YOU ARE LOOKING AT A WEBSITE:

4. Scan the text you are using to make sure you can understand it. If it is impossible to understand, do not use it. If there are some hard words; look them up.
5. Make your own notes from the online information using your own words.
6. Note down the name of the websites you have used.

WHEN YOUR WORK IS FINISHED

7. Write a bibliography including the names of any books and websites you have used. Put it at the end of your work.

