

Four Elms Primary SchoolCEO- Mrs L Mitchell
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Dear Parent/Carer,

I am writing to confirm the parent consultation arrangements for this coming academic year. Partnership with parents is essential to ensure that all children thrive and flourish. We aim to keep you updated with your child's progress both formally and informally to ensure that you are well informed, and feel confident with supporting your child at home.

As you know, we held 'meet the teacher' meetings last week to allow you the opportunity to understand the expectations of your child this year. You should have also received a handout detailing this information. Please let your child's class teacher know if you did not receive one of these.

The following consultations and reports will occur throughout the rest of the academic year:

- Friday 6th October – a brief report detailing how your child has settled into their new class and their aspirational target will be sent out
- WC Monday 16th October – we will invite specific parents for a consultation (by 6th October) if there are particular areas of your child's attainment, progress or wellbeing which we feel would benefit from further discussion. Please note: not all parents will be invited in for this consultation. If you feel you would benefit from a meeting with your child's teacher, please also feel free to let them know you would like a meeting.
- Friday 12th January – a snapshot report, updating you on your child's attainment and progress, will be sent out
- Wednesday 17th January and Thursday 18th January – parent consultations for **all** parents via school cloud
- Monday 15th July – end of year reports sent home

In addition to this, we will be inviting parents into school throughout the year to celebrate your child's work alongside your child and you will have an opportunity to speak to the class teacher. Dates for these events will be confirmed on the weekly parent newsletters. As always, if you ever have any concerns or something which you wish to discuss with your child's class teacher, please don't hesitate to arrange a meeting with them at collection time or by emailing them.

Kind regards,

Jess Fermor
Head of School