

**Four Elms Primary School**

CEO- Mrs L Mitchell

Head of School- Miss J Fermor

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27/2/24

Dear Parents &amp; Carers,

Our trip to Carroty Wood is fast approaching, so I just wanted to advise you on the key times and arrangements.

**Wednesday 17<sup>th</sup> April – drop off**

Please drop your child at 10am at Carroty Wood, Higham Lane, Tonbridge TN11 9QX.

Please do not arrive before this time, as the staff will be busy checking in.

**Friday 19<sup>th</sup> April – collection**

Please collect your child from Carroty Wood at 2pm

**Swimming**

We need to know your child's swimming ability. Please can you complete the following form <https://forms.office.com/e/UxVnZkX7Bc> to inform us if your child is a non-swimmer, Swims a little – but not confident or is a capable swimmer and can confidently swim 25 metres. Please can you ensure this form is filled in by **Monday 4<sup>th</sup> March**.

**Allergies and Emergency contact numbers**

The form above also has a section for any allergies we need to be aware of and also emergency contact numbers.

**Medicine**

Please hand in medicines & inhalers to Miss Fermor upon arrival. All medicines need to be clearly labelled with your child's name and dosage.

### Packed Lunch/School dinner

The children will require a packed lunch on Wednesday which they will eat after we arrive at Carrot Wood. If your child receives free school meals please let the office know before the trip if you need us to provide a lunch.

### Phones & Electronic Devices

May I remind you that phones and electric devices are not allowed on the trip. We shall send you updates throughout our stay and post photographs on Facebook (internet availability permitting!) According to my records, I have permission for all of Year 5 to be photographed and put on the Four Elms Parent Community Facebook group. If this is not the case and you do not give permission, please let us know before the trip.

### Kit List

Please pack all kit in a medium holdall/rucksack or cabin size suitcase. Please label all items of clothing. It would help the children if they were given a list so that they can repack all their things. I have included one for you to use should you wish.

If you have any questions or queries please do not hesitate to contact me or any of the other staff attending the trip.



### Parent meeting

I will be hosting a parent information event on Tuesday 12<sup>th</sup> March at 4:15pm (access details below). This will be virtual and it will be recorded and shared on the Class 4 Teams straight after. We will then present the information to the year 5 children the following morning in class.

### Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 319 354 573 111

Passcode: FRTmoD

[Download Teams](#) | [Join on the web](#)

Many thanks

Miss Fermor

Head of School

## YEAR 5 RESIDENTIAL TO CARROTWOOD

### ITEMS TO PACK

- ☐ Casual clothes (trousers/t-shirts/jumpers/tops/t-shirts)
- ☐ Waterproof jacket/coat
- ☐ Sturdy shoes
- ☐ Indoor shoes/slippers
- ☐ Trainers
- ☐ Nightclothes
- ☐ Toiletry bag containing:  
toothbrush, toothpaste, soap,  
hairbrush etc
- ☐ Towel for showers/baths/washing
- ☐ Socks and underwear
- ☐ Swimming costume and towel
- ☐ Large plastic bag for dirty clothes
- ☐ Any medication required as per form  
completed
- ☐ Night-time teddy bear!



Please LABEL all items of clothing. It would help children if they were given a list so they can repack all their things.

*Please do not bring expensive items such as mobile telephones, electronic games or personal stereo players, cherished jewellery, expensive clothing as we cannot take responsibility should they get damaged or lost.*

*Aerosols must not be used as they may interfere with smoke detectors.*