

## Consent form for taking and using photos

At Four Elms Primary School, we take photographs and film pupils as part of our core activity of education. During your child's time at here this occurs as part of normal teaching, learning, assessment and safeguarding procedures including on trips and as such we do not need your permission for these activities.

However, we do seek your permission to take photographs of your child and use them in the ways described below. Please consider carefully the ramification of not granting permission before you decide.

**Please circle the relevant response and sign for each item below.**

I give consent for:	Please circle as appropriate		SIGNED (by Parent or Carer)
for my child's photo to be stored in Bromcom (the School's pupil database) as part of their individual data file.	YES	NO	
my child's image to be used for identification purposes should they have a specific educational, dietary or medical need which needs to be communicated to all staff for safeguarding purposes (These photographs may be displayed in the medical room and staff room only).	YES	NO	
for my child's photograph to be taken for the school photographer (Tempest Photography) for individual, group, class and whole school photographs.	YES	NO	
for photos and videos of my child with names omitted to be used on the school website.	YES	NO	
for photos and videos of my child with names omitted to be used on the school's closed Facebook page (this page can only be seen by parents approved to join the group by the school).	YES	NO	
for photos and videos of my child with names omitted to be used on the school's unsearchable YouTube page (this page can only be accessed via a link sent direct from the school).	YES	NO	
for photos and the name of my child to appear in local newspapers and magazines. Please note that some newspapers may require the child's full name and may store photographs for online use.	YES	NO	
for my child to be photographed and filmed by staff and fellow parents during school productions and events as long as it is made clear each time that these must only be used for personal viewing purposes and must not be published in any format including on-line.	YES	NO	

Please note: this form is valid for the period of time your child is on roll at Four Elms Primary School. All photographs are handled in line with our data protection policies.

If you wish to make any changes, please email the school office at [secretary@inspiream.org.uk](mailto:secretary@inspiream.org.uk) and we will supply you with a new form. If you have any questions, please contact the school office.

**Child's name:** .....

**Child's Date of Birth:** .....

**Parent or Carer's name:** .....

**Relationship to named child:** .....

**Date:** .....